

**Jackson Township Board of Supervisors**  
**General Business Meeting**  
**June 8, 2023**

The Jackson Township Board of Supervisors General Business Meeting of June 8, 2023 was called to order by Chairperson, Robin Hartshorn at 7:00 PM.

Members present: Robin Hartshorn, Mark Werkeiser, and Solicitor Todd Weitzmann. Mark Major was unable to attend.

No public comment on agenda items.

**Plot Plans: None**

**General Business:**

**Old Business:**

**Jackson Township Supervisors General Business Meeting 05/11/2023 Minutes:**

Mark Werkeiser made a motion to approve the Jackson Township Supervisors General Business Meeting 05/11/2023 Minutes. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

**Jackson Township Board of Supervisors Public Hearing 05/11/2023 Minutes:**

Mark Werkeiser made a motion to approve the Jackson Township Board of Supervisors Public Hearing 05/11/2023 Minutes. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

**Treasurer's Report:**

Mark Werkeiser made a motion to record the Treasurer's Report as written. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

**Delaware Lane**

Mark Werkeiser made a motion to authorize Mike Muffley, Hanover Engineering, to prepare the revocation. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

**ZHB – June 27, 2023 at 8:30 pm- BOS representation – Todd Weitzmann, Esq.**

Robin Hartshorn made a motion for Township Solicitor, Todd Weitzmann, to represent the Township during the scheduled Zoning Hearing Board hearing scheduled for June 27, 2023 at 8:30 PM. Motion seconded by Mark Werkeiser. Both voted aye. Motion carried.

## **New Business:**

### **Renovations – Application for payment to contractors for building renovations – ratify:**

Mark Werkeiser made a motion to ratify payments to contractors for building renovations. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

### **Renovations – Certificate of Substantial Completion – Bognet Inc., Mark Whitehead Electrical Contractor, Inc.**

Mark Werkeiser made a motion to table the Certificate of Substantial Completion for Bognet Inc. and Mark Whitehead Electrical Contractor, Inc. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

### **PJJWA – Mandatory Water Hookup**

Robin Hartshorn made a motion to authorize Todd Weitzmann, Esq. to schedule and advertise the hearing for the Mandatory Water Hookup Ordinance. Motion seconded by Mark Werkeiser. Both voted aye. Motion carried.

### **Conditional Use Hearing**

An application for conditional use for the property located at 6000 Running Valley Road was received. The application is for the proposed use of apartments. Mark Werkeiser made a motion to authorize Todd Weitzmann, Esq. to schedule and advertise the hearing. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

Mark Werkeiser made a motion to send the conditional use application to the Jackson Township Planning Commission for review. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

### **Letter of Credit Reduction Request**

Mark Werkeiser made a motion to approve the Letter of Credit reduction request received from Orange Pavers, Inc., per the review provided by Sal Caiazzo, Township Engineer. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

### **Coke- Green Estate of Loys**

No motion necessary. Attorney Todd Weitzmann advised a letter of releases for the settlement has been received.

### **Pocono Women's Softball Team**

Robin Hartshorn made a motion to approve the fee of \$250.00 for the use of the softball field on Tuesday evenings. Motion seconded by Mark Werkeiser. Both voted aye. Motion carried.

**Basketball Clinic**

Mark Werkeiser made a motion to approve a flat fee rate for Henry Ford to utilize the basketball courts for a clinic. Motion seconded by Robin Hartshorn. Both voted aye. Motion carried.

**Correspondence:** None

**Comments:**

Lisa Buchholz thanked the Board of Supervisors for working diligently to keep the public properly informed of the procedures and ordinances in place for development plans being received by the Planning Commission. In addition, Lisa thanked the Roadcrew for addressing the water runoff/drainage issues on Wellington Road.

No further business, Mark Werkeiser made a motion to adjourn, 2<sup>nd</sup> by Robin Hartshorn. Both voted aye. Meeting adjourned at 7:11 PM.

Respectfully submitted,

Renee Miller  
Secretary