

**JACKSON TOWNSHIP BOARD OF SUPERVISORS
GENERAL BUSINESS MEETING
March 14, 2024**

The Jackson Township Board of Supervisors General Business Meeting was called to order by Chairperson, Mark Werkeiser at 7:00 PM.

Members present: Mark Werkeiser, Robin Hartshorn, Matthew Neeb, and Solicitor Todd Weitzmann.

Pledge of Allegiance

No public comment on agenda items.

Plot Plans:

New Day Storage LLC Extension of Time

A request for an extension of time was reviewed by the Jackson Township Planning Commission. Planning Commission has recommended approval of the extension of time. Robin Hartshorn made a motion to approve the Extension of Time received from New Day Storage LLC., to expire June 20, 2024. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Modern Gas Sales, Inc. Extension of Time

A request for an extension of time was reviewed by the Jackson Township Planning Commission. Planning Commission has recommended approval of the extension of time. Robin Hartshorn made a motion to approve the Extension of Time received from Modern Gas Sales, Inc., to expire June 17, 2024. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

General Business as follows:

Old Business:

Jackson Township Supervisors General Business Meeting 2/8/2024 Minutes

Robin Hartshorn made a motion to approve the Jackson Township Supervisors General Business 2/8/2024 Minutes. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Treasurer's Report:

Matthew Neeb made a motion to record the Treasurer's Report as written. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

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Interoffice Assistant Roadmaster position

Amend the Agenda- Robin Hartshorn made a motion to amend the agenda to include the Memorandum of Understanding. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Robin Hartshorn made a motion to establish the new interoffice position of Assistant Roadmaster in accordance with the Memorandum of Understanding. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Robin Hartshorn made a motion to post the interoffice job position per the Teamsters Union contract. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Hillard Easement – First Amendment to Grant of Conservation Easement and Current Conditions Report

Matthew Neeb made a motion to table. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

New Business:

Stone Material/Antiskid (AS2) Bids Prepare/Advertise – Set Bid Opening/ Award Meeting

Robin Hartshorn made a motion to set the stone Material /Antiskid (AS2) Bid Opening/Award Meeting for Thursday April 11, 2024 at 6:00 PM. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Conditional Use Application – R.A.T.T. Rentals LLC

Matthew Neeb made a motion to schedule the Conditional Use Hearing for Thursday April 18, 2024 at 3:00 PM. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Conditional Use Application New Day Storage LLC

Robin Hartshorn made a motion to recommend the Conditional Use application to the Jackson Township Planning Commission for review and recommendations. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Northeast Site Contractors Payment Request

A request for payment from Northeast Site Contractors for the Running Valley Road paving project was received. The request was reviewed and recommended by the Township Engineer. Robin Hartshorn made a motion to authorize the first payment to Northeast Site Contractors. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

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2024 Township Spring Cleanup

Robin Hartshorn made a motion to set the 2024 Township Spring Cleanup dates for Wednesday May 15, 2024 through Saturday May 18, 2024. Times (Wed.– Fri. 7am-5pm/Sat. 7am-3pm) and fees to remain the same as last year. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Stormwater Maintenance agreement – International Gymnastics Camp

Matthew Neeb made a motion to ratify and approve the Stormwater Maintenance agreement with International Gymnastics Camp. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Development Agreement/Surety Bond – International Gymnastics Camp

Previous Development Agreement approved March of 2023 states a Letter of Credit is to be supplied. Brent Klaus, on behalf of the International Gymnastics Camp, was present to request the agreement be amended to accept a surety bond, rather than the LOC. Matthew Neeb made a motion to amend the Development Agreement to include the surety bond. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Pocono Wildlife Rehabilitation Center

Robin Hartshorn made a motion to send a donation in the amount of \$1,000.00 to Pocono Rehabilitation Center. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Township Property Tax Refund Request

A property tax refund request in the amount of \$30.16 was received from Cezary and Malena Kurzatkowski. Property address is 1291 Sterling Road, Stroudsburg; parcel account #08.8.1.58-1. Robin Hartshorn made a motion to grant their request for the property tax refund in the amount of \$30.16. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Correspondence: None

Comments:

Township resident, Verna Detrick, expressed concerns with the odor of propane, noise, and odor of paint coming from Modern Gas. In addition, school buses are frequently going to Modern Gas to “fill up.” Verna inquired if this was permitted, as previously, mainly trucks for propane delivery and cylinders have only been filled there. Now it is a “bus gas station.” When Modern Gas receives propane deliveries after hours, the gate is locked and the delivery truck cannot enter the facility. This causes the delivery trucks to block at least one lane of Possinger Road, if not the whole road.

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Verna was advised these issues will be brought up to the Zoning Department to investigate.

There being no further business, Robin Hartshorn made a motion to adjourn. Motion seconded by Matthew Neeb. All voted aye. Motion carried. Meeting adjourned at 7:35 PM.

Respectfully submitted,

Renee Miller
Secretary