

JACKSON TOWNSHIP BOARD OF SUPERVISORS
GENERAL BUSINESS MEETING
February 13, 2025

The Jackson Township Board of Supervisors General Business Meeting was called to order by Chairperson, Mark Werkeiser at 7:00 PM.

Members present: Mark Werkeiser, Robin Hartshorn, Matthew Neeb, and Solicitor Todd Weitzmann.

Pledge of Allegiance

No public comment on agenda items

Plot Plans:

Orange Pavers – 409 North Road - Waiver Request/Land Development Plan

Amended land development plans submitted by Orange Pavers Corp. have been reviewed by the Planning Commission. The plans are for an amendment to the approved and recorded plan. The property is located at 409 North Road, Stroudsburg, PA 18360. The property is in the Industrial Zoning District. The Jackson Township Planning Commission has recommended the following waiver for approval:

1. §22-609.4.E

A minimum of 4:1 slopes for the basin embankment are required.

Justification: The proposed 3:1 side slopes can be attractively maintained as they would on an elevated septic system.

Matthew Neeb made a motion to grant the waiver. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Land development plans have also been recommended for conditional approval subject to the review letter provided by Township Engineer, Sal Caiazzo, dated January 16, 2025 and all reviews fees paid and current.

Matthew Neeb made a motion to conditionally approve the land development amendment plans subject to Sal Caiazzo's review letter dated January 16, 2025 and all review fees paid and current. Motion seconded by Robin Hartshorn. All voted all. Motion carried.

Modern Gas Extension of Time – to expire April 15, 2025

Jackson Township Planning Commission has recommended to grant the extension of time, to expire April 15, 2025, for the land development plans submitted by Modern Gas Inc.

Matthew Neeb made a motion to grant the extension of time, to expire April 15, 2025. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

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1334 Twin Pine Road – Kuntz – Extension of Time – to expire May 19, 2025

Jackson Township Planning Commission has recommended to grant the extension of time, to expire May 19, 2025, for the land development plans submitted by Roger Kuntz, 1334 Twin Pine Road.

Matthew Neeb made a motion to grant the extension of time, to expire May 19, 2025. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

General Business as follows:

Old Business:

Robin Hartshorn made a motion to approve the Jackson Township Supervisors Reorganization/General Business 1/6/2025 Minutes. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Treasurer's Report:

Robin Hartshorn made a motion to record the Treasurer's Report as written. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

New Business:

Seal Coat Bid Prepare/Advertise – Set Bid Opening/Award Meeting

Robin Hartshorn made a motion to authorize Hanover Engineering, Mike Muffley, to prepare and advertise the Seal Coat Bid. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Robin Hartshorn made a motion to set the Seal Coat Bid Opening/Award Meeting for Thursday March 13, 2025 at 6:00 PM. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Pickle Ball Courts Bid Prepare/Advertise – Set Bid Opening/Award Meeting

Robin Hartshorn made a motion to authorize Hanover Engineering, Mike Muffley, to prepare and advertise the Pickle Ball Courts Bid. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Robin Hartshorn made a motion to set the Pickle Ball Courts Bid Opening/Award Meeting for Thursday April 3, 2025 at 6:00 PM. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

SEO Conference – Michelle Arner

Sewage Enforcement Officer, Michelle Arner, attended the PASEO/PSMA Conference February 2, 2025 through February 4, 2025. Michelle Arner is requesting reimbursement for the courses only. Michelle has not requested lodging or gas mileage reimbursement.

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Robin Hartshorn made s motion to approve the course reimbursement for the SEO conference. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Pitbull Plumbing & Construction LLC - \$3,500.00 - Replace heaters at maintenance building

Matthew Neeb made a motion to approve the proposal received from Pitbull Plumbing & Construction LLC in the amount of \$3,500.00 to replace the heaters in the maintenance building. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Spring Clean Up Dates – May 14, 2025 to May 17, 2025

Robin Hartshorn made a motion to set the Township cleanup dates for May 14, 2025 to May 17, 2025. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

D. Palmisano Container Proposal – Spring Clean Up

Robin Hartshorn made a motion to approve the proposal received from D. Palmisano Containers for the Spring Cleanup. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

2025 GMC Sierra 2500HD (TK20733) – CoStars – Star GMC - \$52,063.00

Robin Hartshorn made a motion to approve the purchase of the 2025 GMC Sierra 2500HD from Star GMC (costars) in the amount of \$52,063.00. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

2025 GMC Sierra 2500HD (TK20733) – CoStars – Body and plow – EM Kutz - \$35,771.00

Robin Hartshorn made a motion to approve the purchase and installation of the body and plow for the 2025 GMC Sierra 2500HD from E.M. Kutz (costars) in the amount of \$35,771.00. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

2025 GMC Sierra 2500HD (TK20733) – FNB Equipment Financing Bank Capital Services – Lease purchase loan

Township Solicitor has reviewed and approved the lease purchase agreement for financing the purchase of the 2025 GMC Sierra 2500HD through FNB Financing Bank Capital Services.

Matthew Neeb made a motion to approve the financing through FNB Financing Bank Capital Services for the purchase of the 2025 GMC 2500HD. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

2025 Horwith Freightliner – FNB Equipment Financing Bank Capital Services – Lease purchase loan

Township Solicitor has reviewed and approved the lease purchase agreement for financing the lease purchase of the 2025 Horwith Freightliner through FNB Financing Bank Capital Services.

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Robin Hartshorn made a motion to approve the financing through FNB Financing Bank Capital Services for the lease purchase of the 2025 Horwith Freightliner. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

2025 Horwith Freightliner - CoStars – Body and plow – EM Kutz - \$97,711.00

Robin Hartshorn made a motion to approve the purchase and installation of the body and plow for the 2025 Horwith Freightliner from E.M. Kutz (costars) in the amount of \$97,711.00. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Blue Ridge Cable Technologies – Trunk line replacement – Possinger Drive and Mountain Road

Blue Ridge Cable Technologies will be replacing a trunk line in the location of Possinger Drive and Mountain Road. A zoning permit will be required. Matthew Neeb made a motion to approve the issuance of the permit after review by the Roadmaster and Zoning Department. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Blue Ridge Technologies – Right of Way Agreement – 1110 Sherwood Forest Road

Right of Way agreement between Jackson Township and Blue Ridge Cable Technologies was reviewed and approved by Township Solicitor, Todd Weitzmann, and Township Engineer, Mike Muffley. The right of way will be on 1110 Sherwood Forest Road for maintenance of existing lines and poles.

Robin Harthorn made a motion to approve the right of way agreement. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

2006 Millenium deck over trailer – Municibid -Reserve bid \$5,000.00 – “as is”

Robin Hartshorn made a motion to approve placing the 2006 Millenium deck over trailer on Municibid for bid – “as is” with a reserve price of \$5,000.00. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Quinn’s Painting Proposal – Paint ceiling in basement of Township building - \$9,500.00

Matthew Neeb made a motion to approve the proposal received from Quinn’s Painting in the amount of \$9,500.00 to paint the ceiling in the basement of the Township Building. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Savvy Electrical Solutions LLC – Proposal for removal and replacement of 14 lighting fixtures in basement of Township building

Robin Hartshorn made a motion to approve the proposal received from Savvy Electrical Solutions LLC in the amount of \$2,775.00 to remove and replace 14 lighting fixtures in the basement of the Township building. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

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Reeders Rangers – Baseball field use application

Matthew Neeb made a motion to approve the application for baseball field use received from Reeders Rangers. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Pocono Baseball Alliance – Baseball field use application

Matthew Neeb made a motion to approve the application for baseball field use received from Pocono Baseball Alliance. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Mighty Kicks Soccer – HJP all-purpose field use application

Robin Hartshorn made a motion to approve the application for multipurpose field use at HJP Park received from Mighty Kicks Soccer. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Resolution 2024 SPM1 – 192 Wellington Road

The sewage planning module submitted to DEP for the property located at 192 Wellington Road has been reviewed and advised by DEP to be withdrawn due to deficiencies in the plan.

Robin Hartshorn made a motion to withdraw Resolution 2024 SPM1 for 192 Wellington Road. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Michelle Arner stated the deficiencies will be addressed and the revised planning module will be sent to the planning commission for recommendations.

Correspondence: None

Comments:

Mr. Haseney: 137 Doll Road – Dangerous structure hearing held on January 23, 2025 – Order to on or before March 15, 2025, complete the demolition and clean-up process. Mr. Haseney advised that he contacted PPL to disconnect power. In addition, he requested the order to be withdrawn. Township Solicitor, Todd Weitzmann, advised the Board of Supervisors will not comment at this time.

Rusty Johnson: How much did the SEO conference reimbursement cost the Township? What is being reimbursed exactly? It was clarified – Michelle Arner will be reimbursed \$470.00, the cost of the 3-day SEO course/conference only. All lodging, meals, and fuel costs were not requested by Michelle nor will be reimbursed.

Robin Hartshorn made a motion to amend their previous motion approving the reimbursement to Michelle Arner for the SEO course/conference to include Michelle Arner will be reimbursed in the amount of \$470.00. Motion seconded by Matthew Neeb. All voted motion carried.

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There being no further business, Robin Hartshorn made a motion to adjourn. Motion seconded by Matthew Neeb. All voted aye. Motion carried. Meeting adjourned at 7:26 PM.

Respectfully submitted,

Renee Miller
Secretary